

GOVERNMENT OF ASSAM
OFFICE OF THE PROJECT DIRECTOR
(JICA FUNDED ASSAM HEALTH SYSTEM STRENGTHENING PROJECT)
DIRECTORATE OF MEDICAL EDUCATION, ASSAM
SIXMILE, KHANAPARA, GUWAHATI-781022

No. DME/PMU/138/2021/

Date: -02-2022

Recruitment of different positions for setting up of Project Management Unit (PMU)
for JICA funded "Assam Health System Strengthening Project"

Health and Family Welfare Department, Government of Assam with assistance from the JICA will be implementing "Assam Health System Strengthening Project". For this purpose, Project Director, JICA project intends to set up the Project Management Unit in order to assist Govt of Assam in formulation and implementation of the project.

Director of Medical Education on behalf of Project Director, JICA invites applications to fill up various positions on contractual basis for a period of **11 (eleven) months** initially, in prescribed format along with all relevant self-attested testimonials from eligible candidates for the under noted contractual positions. The upper age limit is restricted to 45 years as on 01-01-2022. In-service personnel need to apply through proper channel. The application form is uploaded in our official website <https://dme.assam.gov.in>. Filled up application form along with all necessary documents should reach the office of Director of Medical Education, Assam, Sixmile, Khanapara, Guwahati-22 on or before **25th February, 2022**. No applications received after the last date will be entertained.

Sl no	Positions	Qualification & Experience	No. of Positions	Remuneration range
1	Project Manager (Team Leader)	<ul style="list-style-type: none"> • Post Graduate in business management, engineering, construction management • Minimum of 6 years' relevant experience project management, project planning, construction management, programme management, PPP, public policy etc • Experience of managing health /urban infrastructure is desirable • Should have experience of procurement of goods and services • Experience of PPP projects desirable • Experience in preparation of feasibility report, detailed project report is highly desirable • Familiar with MS Office and Internet. 	1 (One) for PMU office in Guwahati	Rs. 90000 to RS. 120000

Sl no	Positions	Qualification & Experience	No. of Positions	Remuneration range
2	Finance Specialist	<ul style="list-style-type: none"> • MCOM/MBA(Finance)/CA/ICWA or equivalent • Minimum 5 year of relevant working experience in budgeting, Accounting, financial management for large scale programmes/projects etc. • Experience of working in Government programmes or externally aided projects preferred. • Must be computer literate, knowledge of tally software will be an added advantage • Exceptional degree of integrity, judgment and tact in handling the most sensitive, diverse and confidential material. • Strong communication skills in English, Hindi and Local Language 	1 (One) for PMU office in Guwahati	Rs. 60000 to Rs. 90000
3	Health Management Specialist	<ul style="list-style-type: none"> • MBBS/MD from any recognized institute or university • Should have 3 (three) years of professional work experience at the state and national levels in planning, programming, implementation monitoring and evaluation of technical cooperation programmes related to Health. Professional work experience in a managerial position, or a technical expert position in managing/assessing health infrastructure at state or national level will be an asset. • Should have experience in emerging technology in healthcare management • Experience of working in Government programmes/ projects or externally aided projects preferred • Must be computer literate, knowledge of tally software will be an added advantage 	1 (One) for PMU office in Guwahati	Rs. 60000 to Rs. 90000

Sl no	Positions	Qualification & Experience	No. of Positions	Remuneration range
		<ul style="list-style-type: none"> • Exceptional degree of integrity, judgment and tact in handling the most sensitive, diverse and confidential material. • Strong communication skills in English, Hindi and Local Language. • Salary to be negotiable for suitable/exceptional candidates 		
Total Positions			3 (three)	

The remuneration for the above-mentioned posts will be subject to negotiations, performance, skill and delivery. Only shortlisted candidates will be called for interview/written test. The candidates are requested to attend the interview/written test at their own cost. No TA/DA will be provided to the candidates for appearing in the interview/written test. Candidates are also requested to visit our website regularly for further information.

Director of Medical Education, Assam

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Director of Medical Education on behalf of Project Director, JICA invites applications to fill up the following positions on contractual basis for a period of **11 (eleven) months** initially:

Sl. No.	Name of the Post	No. of vacancies
1.	Project manager (Team Leader)	1 (one) post
2.	Finance Specialist	1 (one) post
3.	Health Management Specialist	1 (one) post

Filled up application form along with all necessary documents should reach the office of Director of Medical Education, Assam, Sixmile, Khanapara, Guwahati-22 on or before **25th February, 2022**. No applications received after the last date will be entertained.

The detailed advertisement along with the application form are uploaded in our official website <https://dme.assam.gov.in>.

Director of Medical Education, Assam